

Application & Contract for Tabletop Display

Clinical Trial Registries Conference

15-16 November 2012 | Hilton London Docklands Riverside Hotel, London, UK



www.diahome.org

Meeting ID#12108

Company Contact Information

Exhibiting Company Name (for signage and directory listing)

Contact Name (all correspondence will be sent to the contact information provided above)

Address Line 1

Address Line 2

Postal Code, City (State), Country

Telephone Number

Fax Number

Email Address (required for confirmation)

Tabletop Rates and Information

TABLETOP ONLY. Tabletop display cost includes one table and one chair. Exhibitors may not sublet or share any part of the space allocated to another company. Tables will be chosen on a first-come, first-served basis at the meeting site unless otherwise instructed by DIA Europe prior to the meeting.

Tabletop Rental Fees*

1 Tabletop € 1,000.00

*Rental fees are for tabletop only and must be paid in advance. All tabletop staff must register as an attendee for the conference. At least one person must be registered to staff each tabletop. Only one 160 x 80 cm table, chair and electrical outlet will be provided per table. All display materials must be placed on surface of the table, pop-up tabletop displays may be used. No additional equipment may be placed in surrounding area, with the exception of floor banners (maximum size of 120 x 80 cm) behind your tabletop if space allows.

No signs, banners, flags, etc. may be displayed from ceiling or walls, but are acceptable if attached to table. No security arrangements will be provided. All materials are the responsibility of the exhibitor. Tabletops are not guaranteed for the duration of the meeting/registration times. Advertisements and/or Announcements for non-DIA Sponsored Meetings/Workshops cannot be distributed or promoted at the conference.

Hospitality suites or company demonstrations must be approved by DIA Staff and cannot be held during DIA meetings or events.

Cancellation Policy

Cancellations MUST be in writing and received at the DIA Europe office prior to the meeting start date. A 50% refund of tabletop fees will be issued.

Please refer to the cancellation policy on the Exhibitor Registration Form.

Payment Options and Information

Payment may be made by cheque, credit card, or bank transfer. Please note that exhibit space will not be assigned without payment in full. Companies with an outstanding balance will be prohibited from moving in at the Hilton Hotel.

Credit card payment is preferred

Credit card payments by Visa, MasterCard, or American Express can be made by completing the relevant information below.

Visa MC AMEX

Expiration date: _____

Credit Card Number

Name as it appears on credit card

Signature

Cheques should be made payable to: DIA and mailed together with a copy of the application form to facilitate identification to:
DIA Europe, Kuechengasse 16, Postfach, 4002 Basel, Switzerland

Bank transfers in EURO should be made to:

Account Holder: DIA
Bank: UBS, Postfach, CH-4002 Basel, Switzerland
IBAN: CH96 0023 3233 6353 8460C
DIA Account Number: 233-635384.60C
SWIFT Code: UBSWCHZH80A

Company name, as well as the Meeting I.D. #12108 must be included on the transfer document to ensure payment to your account.

Please fax this form to +41 61 225 51 52 prior to payment. Payment does not denote approval of your application to exhibit. If application is denied a full refund will be processed.

Payments must be net of all charges and bank charges must be borne by the payer.

Contract Signature

Exhibitor agrees to indemnify and hold harmless the Drug Information Association, its officers, directors, employees and members from any and all liability for losses, damages, and claims arising out of injury or damage to Exhibitor's displays, equipment and other property brought on the premises of the exhibition site by Exhibitor and for losses, damages and claims caused by the Exhibitor to the exhibition site. Exhibitor further agrees to indemnify and hold harmless the Drug Information Association, its officers, directors, employees and members from any and all liability to any person or persons for or by reason of any act or omission of said Exhibitor or any of its employees, agents, servants or employees. Exhibitor, by signing the Application, expressly releases the foregoing named association and individuals from any and all liability for losses, claims, damages, and injury.

Authorised Signature

Date

**Completed applications and exhibitor registration form
should be emailed to Timothee.Metoo@diaeurope.org or faxed to +41 61 225 51 52**

All applications must be reviewed by DIA Europe for approval before admission is granted.

EXHIBITOR REGISTRATION FORM

Clinical Trial Registries Conference | 15-16 November 2012
Hilton London Docklands Riverside Hotel, London, UK

ID #12108



If DIA cannot verify your membership upon receipt of the registration form, you will be charged the non-member fee. The fee is inclusive of lunch and coffee breaks of EUR 125.00 per day.

Early-bird rates available for members: Register by 4 October 2012

Join DIA now to qualify for the early-bird member fee! To qualify for the early-bird discount, registration form and accompanying payment must be received by the date above. **Does not apply to government/charitable/non-profit/academia members.**

Early-bird industry fee for members (valid until 4 October 2012)	€ 950.00 <input type="checkbox"/>
Join DIA now to qualify for the member rate	€ 115.00 <input type="checkbox"/>

STANDARD FEES

I wish to register for the Clinical Trial Registries Conference (15-16 November 2012)

	Member (after 4 October 2012) Fee	Non-Member Fee
Industry	€ 1'100.00 <input type="checkbox"/>	€ 1'215.00 <input type="checkbox"/>
Government/Charitable/Non-profit/Academia (Full-Time)	€ 550.00 <input type="checkbox"/>	€ 665.00 <input type="checkbox"/>

SPECIAL FEES

Benefit from a reduced rate to attend both conferences in London - GCP Forum on 14 November 2012 followed by the Clinical Trial Registries Conference on 15-16 November 2012.

I wish to register for the GCP Forum (14 November 2012) and the Clinical Trial Registries Conference (15-16 November 2012)

	Member Fee	Non-Member Fee
Industry	€ 1'500.00 <input type="checkbox"/>	€ 1'615.00 <input type="checkbox"/>
Government/Charitable/Non-profit/Academia (Full-Time)	€ 750.00 <input type="checkbox"/>	€ 865.00 <input type="checkbox"/>

TOTAL AMOUNT DUE: € _____

NOTE: PAYMENT DUE 30 DAYS AFTER REGISTRATION AND MUST BE PAID IN FULL BY COMMENCEMENT OF THE EVENT

SMEs, STUDENT RATES AND GROUP DISCOUNTS ARE AVAILABLE! PLEASE CONTACT THE DIA FOR MORE INFORMATION.

12108DIA

REGISTRANT

PLEASE COMPLETE IN BLOCK CAPITAL LETTERS OR MAKE REGISTRATION EVEN
SIMPLER BY ATTACHING THE REGISTRANT'S BUSINESS CARD HERE

Prof Dr Ms Mr

Last Name

First Name

Company

Job Title

Street Address / P.O. Box

Postal Code City

Country Telephone

Fax (Required for confirmation)

Email (Required to receive presentation download instructions)

PAYMENT METHODS - Credit cards are the preferred payment method.

Please charge my credit card - credit card payments by VISA, Mastercard or AMEX can be made by completing the relevant details below. Please note that other types of credit card cannot be accepted.

VISA MC AMEX

Card Number

Exp. Date

Cardholder's Name

Date Cardholder's Signature

Cheques should be made payable to DIA and mailed together with a copy of the registration form to facilitate identification to: DIA, Küchengasse 16, Postfach, 4002 Basel, Switzerland

Bank transfers: When DIA completes your registration, an email will be sent to the address on the registration form with instructions on how to complete the bank transfer. Payments in EURO should be addressed to "Account Holder: DIA." including your name, company, Meeting ID #12108 as well as the invoice number to ensure correct allocation of your payment.

Payments must be net of all charges and bank charges must be borne by the payer.

CANCELLATION POLICY

Cancellations must be made in writing and be received at the DIA Europe office five working days prior to the event start date

Full Meeting Cancellation: Industry (Member/non-member) = € 200.00. Government/Charitable/Non-profit/Academia (Member/non-member) = € 100.00. Registered attendees who do not cancel by the date above and do not attend, will be responsible for the full registration fee. Registered attendees are responsible for cancelling their own hotel reservations. DIA Europe reserves the right to alter the venue and dates if necessary. If an event is cancelled, DIA Europe is not responsible for airfare, hotel or other costs incurred by registered attendees.

Transfer Policy

You may transfer your registration to a colleague prior to the start of the event but membership is not transferable. Substitute attendees will be responsible for the non-member fee, if applicable. Please notify DIA Europe office of any such substitutions as soon as possible.

IMPORTANT:

Hotel and travel reservations should be made ONLY after receipt of written registration confirmation from DIA Europe. If you have not received your confirmation within five working days, please contact DIA Europe.

HOW TO REGISTER

The DIA Europe Customer Services Team will be pleased to assist you with your registration. Please call us on +41 61 225 51 51 from Monday to Friday between 08:00 and 17:00 CET.

Online www.diahome.org

Fax +41 61 225 51 52

Email diaeurope@diaeurope.org

Mail DIA Europe
Postfach, 4002 Basel, Switzerland