**<Date>**

Dear <**Supervisor’s Name>,**

I am seeking your support to attend the DIA 2024 Global Annual Meeting, June 17-20, 2024.

Celebrating its 60th Year, DIA 2024 will bring together a global community of life sciences professionals across all discipline levels with the theme of ***Charting New Horizons,*** highlightingexpertise from around the globe and creating opportunities to work collaboratively toward solutions***.*** The meeting offers diverse sessions across thirteen education tracks, dedicated networking, continuing education opportunities, and a dynamic exhibit hall. While attending, I also have the opportunity to participate in a number of interdisciplinary, cross-functional educational offerings with real world applications while networking with top experts from around the world. Participating will give me the knowledge, perspective, and materials to make a positive impact at **<insert name of your organization here>** and to help us achieve our goals.

DIA 2024 offers continuing medical, pharmacy, and nursing education credits, as well as IACET continuing education units (CEUs) with numerous featured topics ranging from:

**<select interest areas applicable to you>**

* Clinical Safety and Pharmacovigilance
* Clinical Trials and Clinical Operations
* Data and Technology
* Medical Affairs and Scientific Communication
* Patient- Focused Drug Development
* Translational Delivery Technologies and Precision Medicine
* Project Management and Strategic Planning
* R&D Quality and Compliance
* Regulatory
* Regulatory CMC and Product Quality
* Statistics and Data Science
* Value and Access
* Professional Development

I am seeking your support in attending this meeting. The registration fee(s) are listed below.

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| --- | --- | --- | --- |
| **MEMBER RATES** | **Early Bird to February 18** | **February 19-March 17** | **March 18-May 15** |
| Industry | $1,519 | $1,669 | $1,969 |
| Academic and Non-profit | $1,085 | $1,235 | $1,535 |
| Government | $624 | $774 | $1,074 |
| Patient and Student | $250 | $250 | $250 |
| **NONMEMBER RATES** | **Early Bird to February 18** | **February 19-March 17** | **March 18-May 15** |
| Industry | $1,979 | $2,129 | $2,429 |
| Academic and Non-profit | $1,370 | $1,520 | $1,820 |
| Government | $999 | $1,149 | $1,449 |
| Patient and Student | $265 | $265 | $265 |

Thank you for taking the time to review this proposal. By attending the DIA 2024Global Annual Meeting, I will have the opportunity to develop my skills, knowledge, and network as an investment for my career, colleagues, and **<insert name of your organization here>.**

Sincerely,