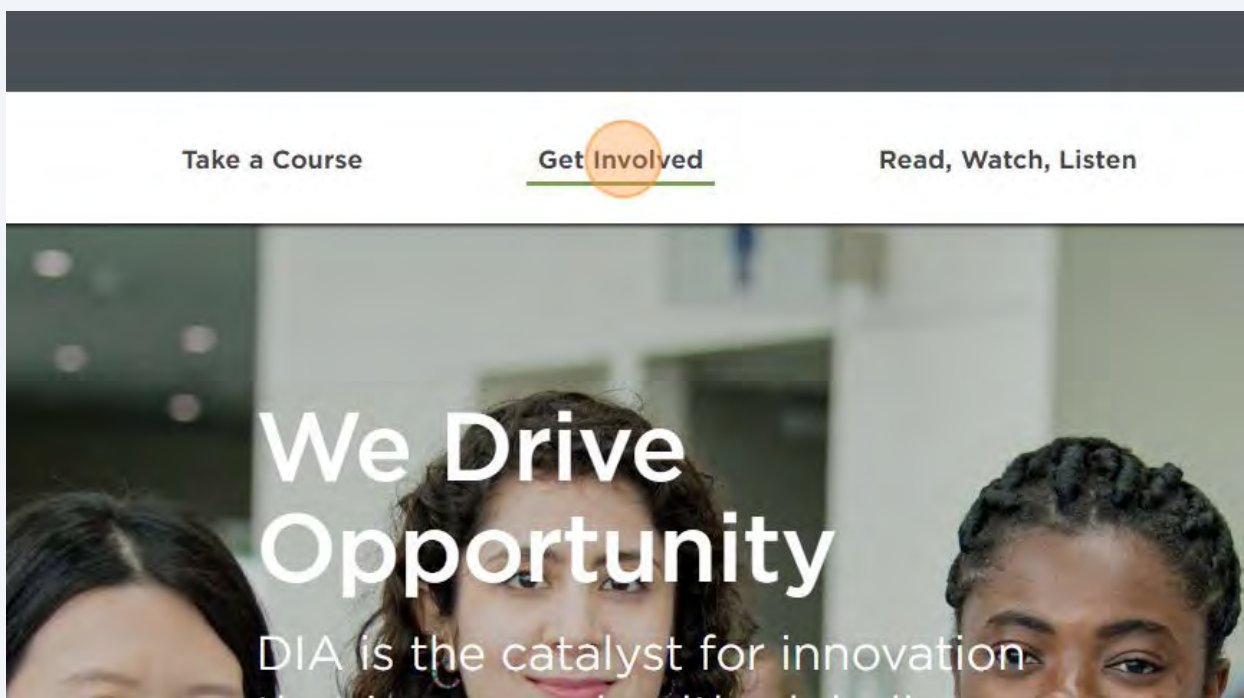


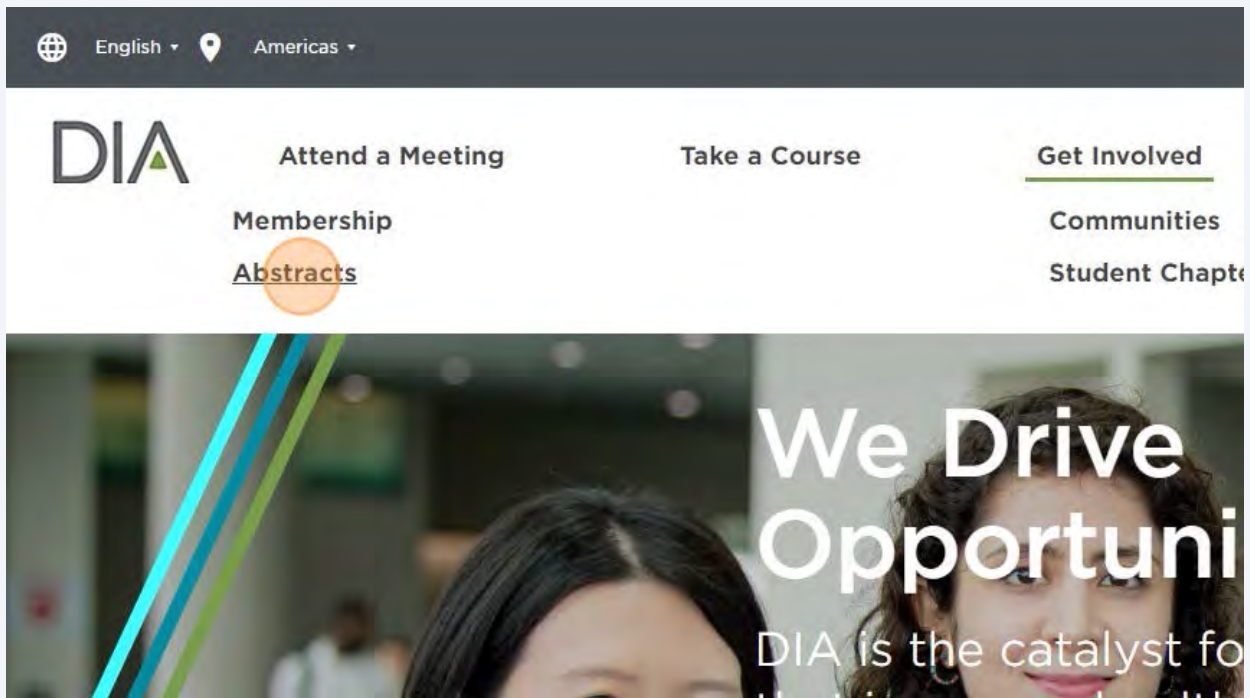
How to Submit an Abstract

1 Navigate to www.diaglobal.org

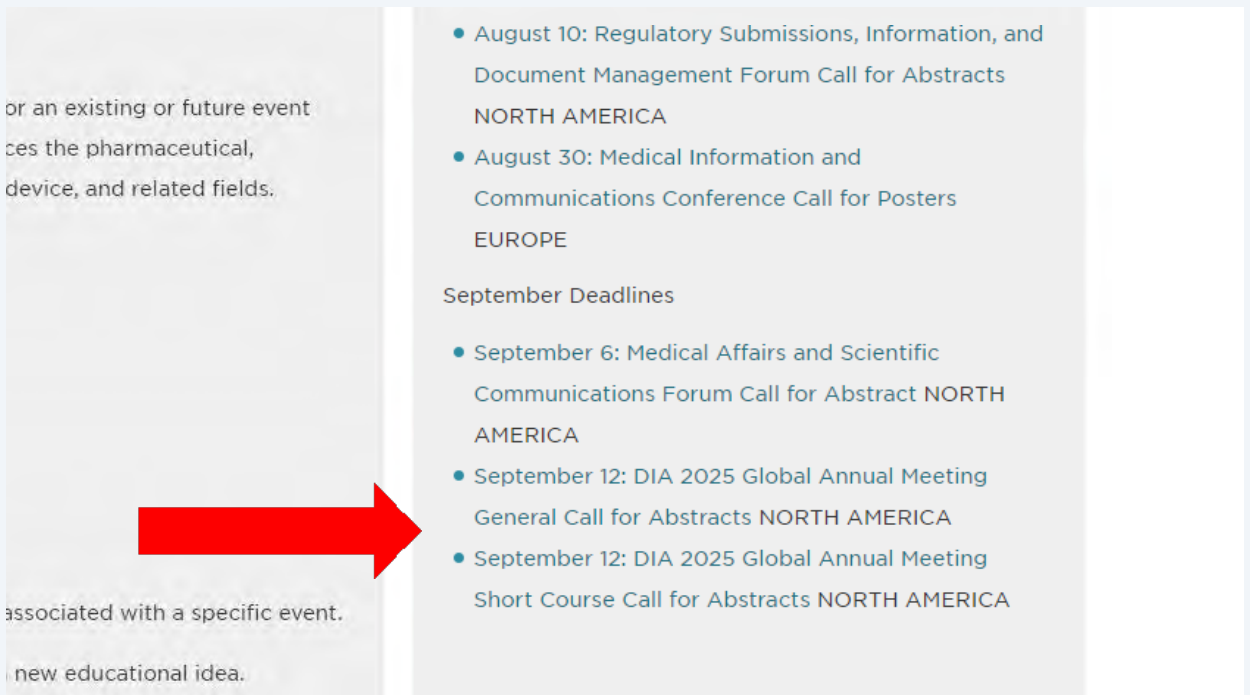
2 Click "Get Involved"



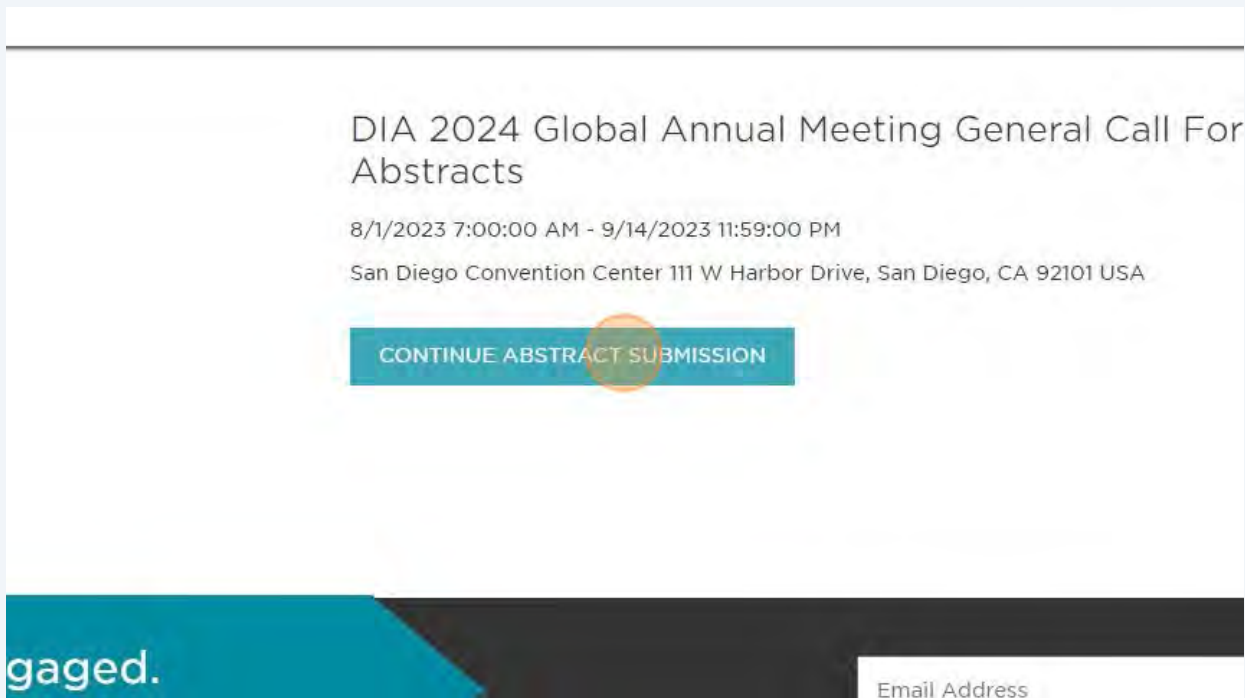
3 Click "Abstracts"



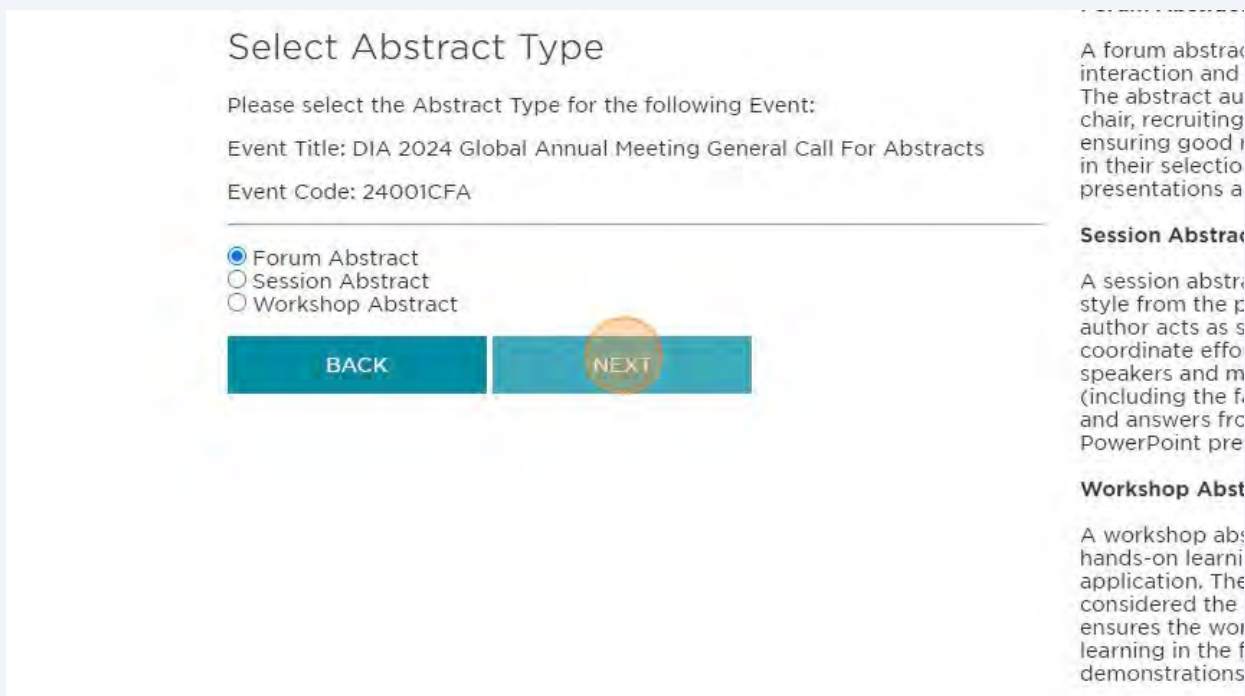
4 Click "September 14: DIA 2024 Global Annual Meeting General Call For Abstracts"



5 Click "CONTINUE ABSTRACT SUBMISSION"



6 Click this button.



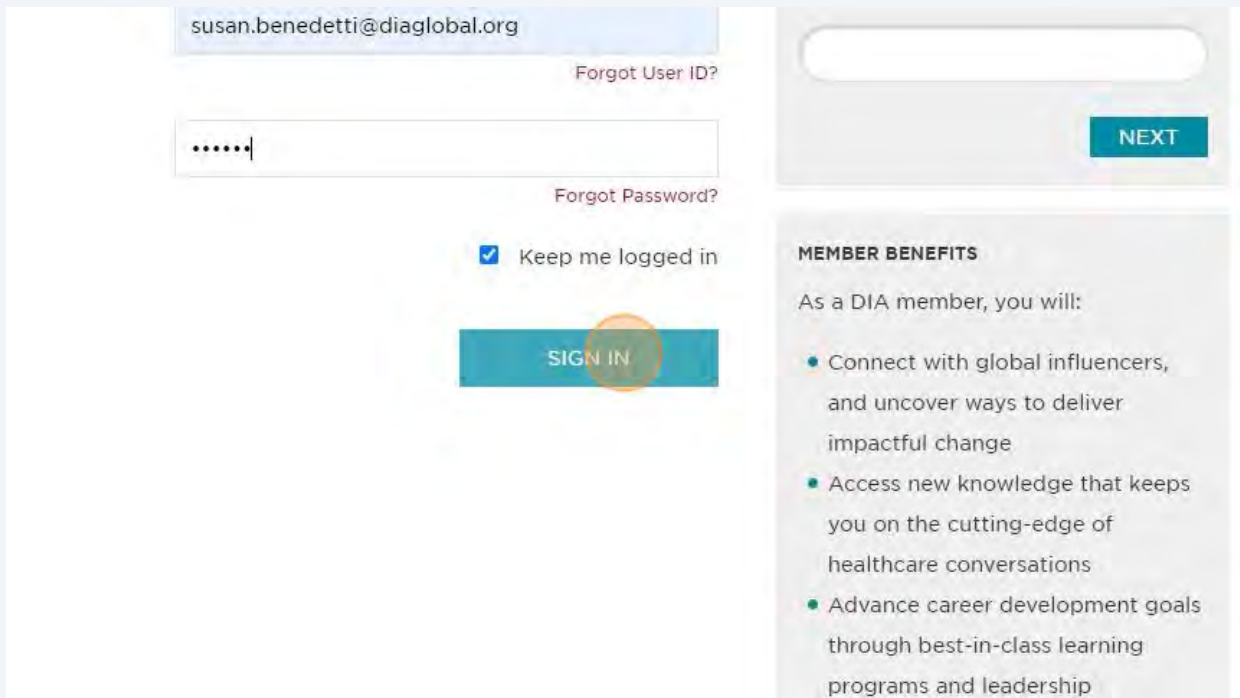
7 Click the "User ID:" field.

The screenshot shows a sign-in page with a navigation bar at the top containing links for 'ing', 'Take a Course', 'Get Involved', and 'Read, Watch, Listen'. The main heading is 'Sign in to your account'. Below the heading is a sub-heading: 'Please enter your user ID and password to access your personal account information'. There are two input fields: 'USER ID:' and 'PASSWORD:'. The 'USER ID:' field is highlighted with an orange circle. To the right of the 'USER ID:' field is a link that says 'Forgot User ID?'. To the right of the 'PASSWORD:' field is a link that says 'Forgot Password?'. Below the password field is a checkbox labeled 'Keep me logged in' which is checked. At the bottom right is a teal button labeled 'SIGN IN'. On the right side of the page, there is a vertical sidebar with sections for 'CREA' and 'MEMBE', containing links like 'Don't ha one here', 'EMAIL A', 'As a DI', and 'Con'.

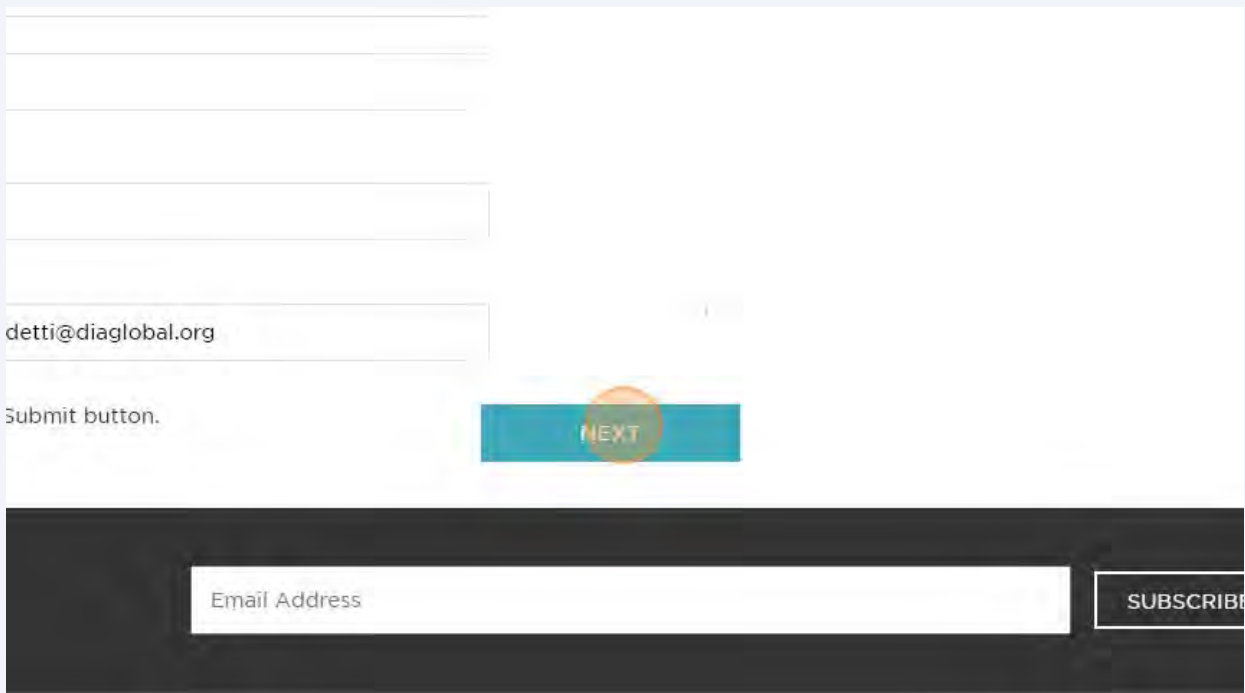
8 Click the "Password:" field.

The screenshot shows the same sign-in page as above. The 'USER ID:' field now contains the text 'susan.benedetti@diaglobal.org'. The 'PASSWORD:' field is highlighted with an orange circle. The 'Forgot User ID?' link is now positioned below the 'USER ID:' field. The 'Forgot Password?' link is now positioned below the 'PASSWORD:' field. The 'Keep me logged in' checkbox remains checked. The 'SIGN IN' button is still present at the bottom right. The sidebar on the right is also visible, with the 'MEMBE' section showing links like 'As a I', 'Co', 'anc', 'imj', and 'An'.

9 Click this button.



10 Click this button.



11 Click this radio button.

1 Submitter Information 2 Author Information 3 General Information 4 Abstract Details

Author Information

Abstract Type: Forum Abstract
Submit Date: 7/27/2023 4:53:14 PM
Event Title: DIA 2024 Global Annual Meeting

Are you the author of this abstract?

YES As the AUTHOR, you will be contacted directly about the status of your abstract.
 NO As the SUBMITTER, you will be asked to update contact information on behalf of the author.

[BACK](#) [NEXT](#)

Please click Next to advance through all pages.

Be informed and stay engaged.

12 Click this button.

Abstract Type: Forum Abstract
Submit Date: 7/27/2023 4:53:14 PM **Event ID:** 2400
Event Title: DIA 2024 Global Annual Meeting General Call For Abstracts

Are you the author of this abstract?

YES As the AUTHOR, you will be contacted directly about the status of your abstract.
 NO As the SUBMITTER, you will be asked to update contact information on behalf of the author.

[BACK](#) [NEXT](#)

Please click Next to advance through all pages and hit the Submit button

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Email Address

13 Click this text field.

Abstract Type: Forum Abstract

Submit Date: 7/27/2023 4:53:14 PM **Event ID:** 24001CFA

Event Title: DIA 2024 Global Annual Meeting General Call For Abstracts


Please provide abstract information below:

*** indicates required field**


Abstract Title: * (125 Characters including spaces)

characters remaining: 125

Interest Area / Track: *

Select 

Sub Category: *

Select 

beginner
Topic is a the topic

Intermed
Topic is a already h topic/sub

Advance
Topic is a in-depth area.

14 Click this dropdown.


Please provide abstract information below:

*** indicates required field**


Abstract Title: * (125 Characters including spaces)

characters remaining: 103

Interest Area / Track: *

Select 

Sub Category: *

Select 

Keywords: *

Please provide 1 or more keywords to associate with your abstract. The used for search purposes should your abstract be selected as a concep keyword limited to 100 characters.

15 Click this dropdown.

*** indicates required field**

Abstract Title: * (125 Characters including spaces)

Submitting an Abstract
characters remaining: 103

Interest Area / Track: *

Clinical Safety and Pharmacovigilance (01) ▾

Sub Category: *

Select ▾

Keywords: *

Please provide 1 or more keywords to associate with your abstract. Those used for search purposes should your abstract be selected as a concept keyword limited to 100 characters.

characters remaining: 100

16 Click this text field.

Sub Category: *

Update on Pharmacovigilance Regulations, Cross-

Keywords: *

Please provide 1 or more keywords to associate with your abstract. Those used for search purposes should your abstract be selected as a concept keyword limited to 100 characters.

characters remaining: 100

ADD REMOVE

Level of Difficulty: *

17 Click this radio button.

keyword limited to 100 characters.

Abstract

characters remaining: 92

ADD REMOVE

Level of Difficulty: *

Beginner

Intermediate

Advanced

BACK SAVE & EXIT

By clicking Save & Exit, your abstract is incomplete. In Order complete submission, please click Next to advance through the Submit button.

18 Click this button.

ADD REMOVE

Level of Difficulty: *

Beginner

Intermediate

Advanced

BACK SAVE & EXIT NEXT

By clicking Save & Exit, your abstract is incomplete. In Order to confirm a complete submission, please click Next to advance through all pages and hit submit button.

19 Click this text field.

Sub Category: *

Update on Pharmacovigilance Regulations, Cross-

Keywords: *

Please provide 1 or more keywords to associate with your abstract. Those used for search purposes should your abstract be selected as a concept keyword limited to 100 characters.

characters remaining: 100

Required.

ADD REMOVE

Level of Difficulty: *

20 Click this button.

Keywords: *

Please provide 1 or more keywords to associate with your abstract. Those used for search purposes should your abstract be selected as a concept keyword limited to 100 characters.

beginner level abstract submission

characters remaining: 66

Required.

ADD REMOVE

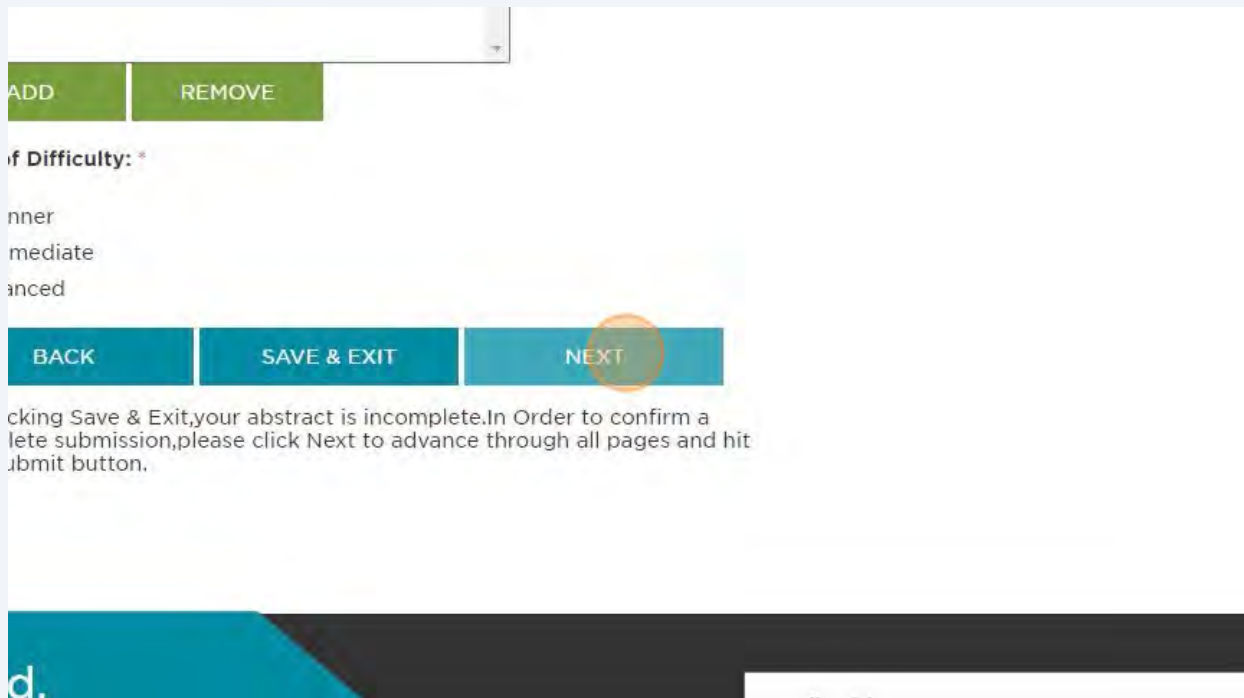
Level of Difficulty: *

Beginner

Intermediate

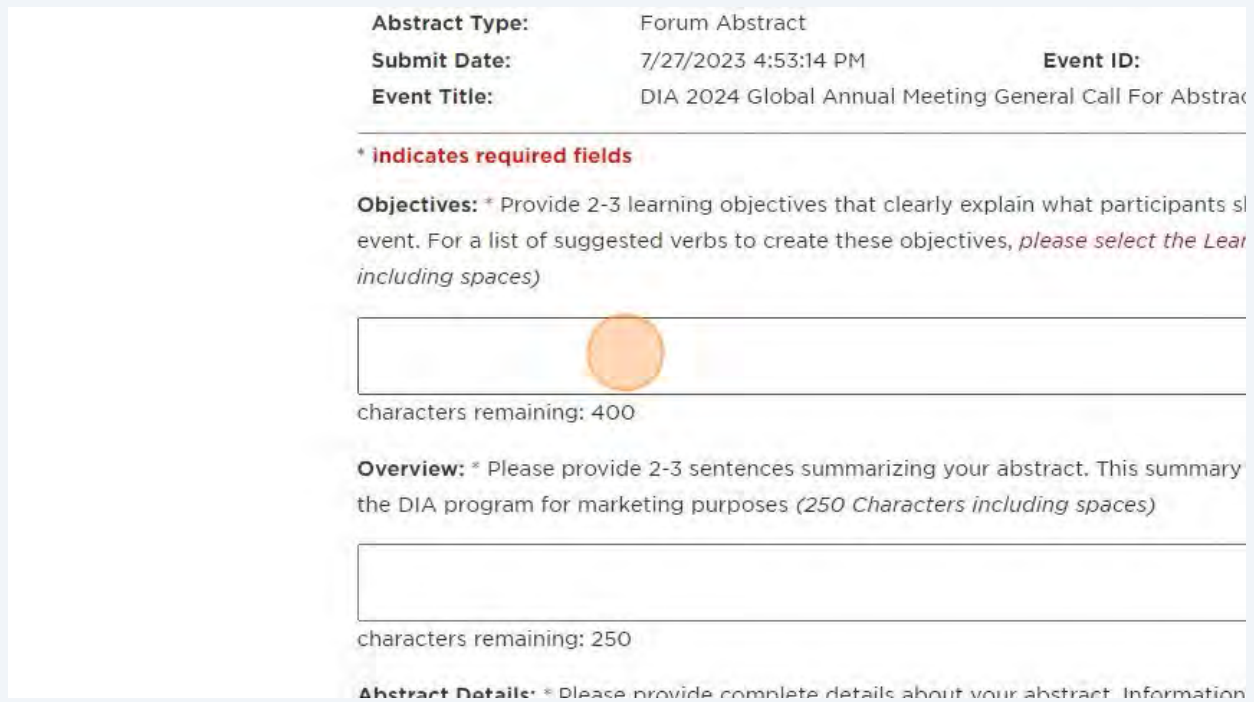
Advanced

21 Click this button.



The screenshot shows a form submission interface. At the top, there are two green buttons labeled 'ADD' and 'REMOVE'. Below them, the text 'of Difficulty: *' is followed by a list of options: 'nner', 'mediate', and 'anced'. At the bottom of the form, there are three teal buttons: 'BACK', 'SAVE & EXIT', and 'NEXT'. The 'NEXT' button is highlighted with an orange circle. Below the buttons, there is a paragraph of text: 'Clicking Save & Exit, your abstract is incomplete. In order to confirm a late submission, please click Next to advance through all pages and hit Submit button.'

22 Click this field.



The screenshot shows an abstract submission form. At the top, there are four fields: 'Abstract Type:' with the value 'Forum Abstract', 'Submit Date:' with the value '7/27/2023 4:53:14 PM', 'Event ID:', and 'Event Title:' with the value 'DIA 2024 Global Annual Meeting General Call For Abstract'. Below these fields, there is a red asterisk followed by the text '* indicates required fields'. The 'Objectives:' section is highlighted with an orange circle. The text for 'Objectives:' is: '* Provide 2-3 learning objectives that clearly explain what participants will learn from your abstract. For a list of suggested verbs to create these objectives, please select the Learning Objectives from the dropdown menu (including spaces)'. Below this text is a text input field with a character count of 'characters remaining: 400'. The 'Overview:' section is also highlighted with an orange circle. The text for 'Overview:' is: '* Please provide 2-3 sentences summarizing your abstract. This summary will be used to promote the DIA program for marketing purposes (250 Characters including spaces)'. Below this text is a text input field with a character count of 'characters remaining: 250'. The 'Abstract Details:' section is partially visible at the bottom, with the text: '* Please provide complete details about your abstract. Information'.

23 Click this field.

Objectives: * Provide 2-3 learning objectives that clearly explain why this event is important. For a list of suggested verbs to create these objectives, please click here (250 Characters including spaces)

learn to submit abstract

characters remaining: 376

Overview: * Please provide 2-3 sentences summarizing your abstract and the DIA program for marketing purposes (250 Characters including spaces)



characters remaining: 250

Abstract Details: * Please provide complete details about your abstract including design/methods, results/outcomes, case studies, statistics, key findings, and conclusions. This information will be used by the Program Committee to determine if there is an interactive component to your topic? If so, please indicate how you will provide an interactive learning experience for attendees. (2000 Characters including spaces)

24 Click this field.



characters remaining: 225

Abstract Details: * Please provide complete details about your abstract including design/methods, results/outcomes, case studies, statistics, key findings, and conclusions. This information will be used by the Program Committee to determine if there is an interactive component to your topic? If so, please indicate how you will provide an interactive learning experience for attendees. (2000 Characters including spaces)



characters remaining: 2000

Disclaimer Text

I agree that if this Abstract is selected the AUTHOR will be chair/development. The author will be responsible for participating in all details specific to the approved abstract, following DIA guidelines and Services From the Podium at DIA-Sponsored Programs and m

25 Click this checkbox.

characters remaining: 1978

Disclaimer Text

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Yes I Agree

BACK SAVE & EXIT NEXT

By clicking Save & Exit, your abstract is incomplete.

In order to confirm a complete submission, please click Next to advance through all pages and hit the Submit button.

26 Click this button.

characters remaining: 1978

Disclaimer Text

I agree that if this Abstract is selected the AUTHOR will be chair/presenter of the abstract and will act as the lead in development. The author will be responsible for participating in applicable teleconferences and/or web conferences, details specific to the approved abstract, following DIA guidelines including the DIA Policy Concerning Promotion of and Services From the Podium at DIA-Sponsored Programs and meeting development deadlines.

Yes I Agree

BACK SAVE & EXIT NEXT

By clicking Save & Exit, your abstract is incomplete.

In order to confirm a complete submission, please click Next to advance through all pages and hit the Submit button.

27 Click this checkbox.

of speakers' bureau, etc.). If you refuse to disclose or do not disclose this activity, you will be held liable for any activity that you do not disclose.

I, the undersigned, have or had within the last 24 months, a financial support or grant monies for, or related to, this activity presentation at this continuing education program.

Please complete the following:

I have no real or apparent relevant financial relationships to disclose

I am employed by a regulatory agency, and have nothing to disclose

Please note that DIA is not requesting a numerical amount or company name only for those disclosures you may have.

Type of Financial relationship within last 24 months

Name of Ineligible Company (formerly known as Commercial Grants / Research Funding):

28 Click this checkbox.

Will any of the relationships reported in the chart above impact your ability to perform your duties as a speaker or consultant?

Yes No

I intend to reference unlabeled/unapproved uses of drugs or devices (Specify product(s) by name for which unlabeled / unapproved) (400 Characters)

characters remaining: 400

I agree to the Terms & Conditions.

BACK **SAVE & EXIT**

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29 Click this button.

any of the relationships reported in the chart above impact your ability to present an unbiased presentation?

No

ntend to reference unlabeled/unapproved uses of drugs or products in my presentation
(Specify product(s) by name for which unlabeled / unapproved use will be discussed)
() Characters)

acters remaining: 400

agree to the Terms & Conditions.

BACK SAVE & EXIT NEXT

ed.
date on DIA insights and events

Email Address

30 Click this checkbox.

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I agree to the Speaker Authorization for Use of Presentation Mater

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