**Below, you'll find a "justification letter" template — a letter to your supervisor explaining all the benefits you'll get from attending the** [**DIA SEE (South Eastern Europe) Region Conference**](https://www.diaglobal.org/en/conference-listing/meetings/2024/06/dia-see-south-eastern-europe-region-conference)**, how they will make you a better employee, and help advance your organization.**

**This general template will get you started while allowing you to customize it to you and your organization's needs.**

**<Date>**

Dear <**Supervisor’s name>,**

I would like to attend the [**DIA SEE (South Eastern Europe) Region Conference**](https://www.diaglobal.org/en/conference-listing/meetings/2024/06/dia-see-south-eastern-europe-region-conference) taking place on 05-06 June 2024, in a face-to-face format, in Zagreb, Croatia.

This is a unique opportunity to engage in the sharing of good practices between industry representatives and seek the advice I need from regulators.

**The overview of the program:**

The DIA South Eastern Europe Conference will once again connect regulatory experts working with or in the South-Eastern Europe region with key regional, EU and international leaders.

Partners that often do not meet will have the opportunity to link and collaborate in an inclusive and uniting environment. The Conference will serve as a platform to discuss the impact new EU General Pharmaceuticals legislation on the regional regulatory systems, additionally highlighting the significance of reliance for quicker access and alignment with the EU regulatory framework.

During the Conference you will have a unique opportunity to learn from the best practice examples and to network with Regulators and key leaders from across Europe and beyond.

**Key Topics:**

• Regulatory Policy of the Future  
• Regulatory Convergence, Reliance, and Collaboration  
• Reliance in Action  
• Increasing Stakeholders’ dialogue across countries and regions  
• Optimising Life-Cycle Management  
• Digitalisation and new Technologies

I am seeking your support in attending this meeting.

Thank you for taking the time to review this proposal. By attending the DIA SEE Region Conference having the opportunity to develop my skills, gain knowledge, and establish key contacts will be a valuable investment for my profession, colleagues, and **<insert name of your organization here>.**

Sincerely,  
**<Your name>**