**Below, you'll find a "justification letter" template — a letter to your supervisor explaining all the benefits you'll get from attending the** [Middle East and North Africa Conference (MENA)**,**](https://www.diaglobal.org/en/conference-listing/meetings/2024/11/middle-east-and-north-africa-conference-mena) **how they will make you a better employee, and help advance your organization.**

**This general template will get you started while allowing you to customize it to you and your organization's needs.**

**<Date>**

Dear <**Supervisor’s name>,**

I would like to attend the [Middle East and North Africa Conference (MENA)**,**](https://www.diaglobal.org/en/conference-listing/meetings/2024/11/middle-east-and-north-africa-conference-mena)taking place on 26-27 November 2024, in a face-to-face format, in Cairo, Egypt.

Faithful to DIA’s mission of building bridges between the various stakeholders to co-create tangible solutions to the challenges that surround the development of medicinal products, we invite you to join the 2024 DIA Middle East & North Africa (MENA) Conference. The conference will focus on the unique opportunities and the challenges faced in the MENA region, while exploring innovative solutions. From health authorities to industry leaders, academics and patient representatives, the power of this meeting resides in convening a wide representation of all the stakeholders involved in the medicines’ development lifecycle. The topics of focus will include regional regulatory developments, regulatory strategy, reliance, digitalisation, innovation, and much more.

1. **Collaborate:**Engage with health authorities’ representatives and key Industry leaders from the various countries in the MENA region and contribute to shaping the future of the regulatory landscape in the region.

2. **Connect:** Network with 300 participants, representing a wide aray of countries.

3. **Learn:**Explore new strategies, processes, and collaborative initiatives aimed at creating efficient and sustainable regulatory systems.

Topics covered:

* **Regional Developments**
* **Regulatory Convergence, Reliance & Collaboration**
* **Lifecycle Management**
* **Supply Chain & Sample Testing**
* **eLabelling, ePI & Shared Packs**
* **Digital Transformation & AI**
* **Rare Diseases**
* **Clinical Trials in the MENA region**
* **Advanced Therapies**
* **Drug-Devices Combination Products**

I am seeking your support in attending this meeting. The registration fee is listed below.

**<Insert the registration rate applicable to you from** [**here**](https://www.diaglobal.org/en/conference-listing/meetings/2024/11/middle-east-and-north-africa-conference-mena/register#showcontent)**>**

Thank you for taking the time to review this proposal. By attending the Middle East and North Africa Conference (MENA) having the opportunity to develop my skills, gain knowledge, and establish key contacts will be a valuable investment for my profession, colleagues, and **<insert name of your organization here>.**

Sincerely,

**<Your name>**