# REGISTRATION FORM



Mandatory use of ISO/ICH E2B(R3) Individual Case Safety Reporting in the EU: using the EudraVigilance

System. Virtual Training Course

You can register online at www.diaglobal.org/EMA/course-listing

### **REGISTRATION FEES**

FEES	
STANDARD	€ 1'640.00 🗅
ACADEMIA/CHARITABLE/GOVERNMENT/ NON-PROFIT (FULL-TIME)	€ 820.00 🗅

Please enter your Company's European VAT number:\_ A special discount for SMEs on the standard fee is available for a limited number of places. To proof your status as an SME, a confirmation of the European Medicines Agency is necessary. Please provide your SME number here:

Payment is due 30 days after registration and must be paid in full by commencement of the course.

Please select one course:

- □ Course #24506: 16-20 September 2024, 09:00-13:30 CEST
- Course #24507: 14-18 October 2024, 14:00-18:30 CEST

All registration fees are subject to VAT, if applicable.

- □ Course #24508:04-08 November 2024, 14:00-18:30 CET
- □ Course #24509: 02-06 December 2024, 09:00-13:30 CET

The DIA Europe, Middle East & Africa Contact Centre Team will be pleased to assist you with your registration from Monday to Friday between 08:00 and 17:00 CE(S)T. Tel.:+41 61 225 51 51

Email: Basel@DIAglobal.org

Mail: DIA Europe, Middle East & Africa, Küchengasse 16, 4051 Basel, Switzerland

# **Cancellation Policy**

All cancellations must be made in writing and be received at the DIA Europe, Middle East and Africa office four weeks prior to the event start date. Cancellations are subject to an administrative fee:

- Industry (Member/Non-member) € 200.00
- Academia/Charitable/Government/Non-profit (Full-time) (Member/Non-member) € 100.00

If you do not cancel 28 days prior to the event start date and do not attend, you will be responsible for the full registration fee.

Please note that switching from one course date to another is considered a cancellation and the same policy applies.

DIA reserves the right to alter the venue and dates if necessary. If an event is cancelled or postponed, DIA is not responsible for airfare, hotel or other costs incurred by registered attendees. Registered attendees are responsible for cancelling their own hotel and travel reservations.

#### Transfer Policy

You may transfer your registration - for the same course - to a colleague of the same organisation. Such a transfer is possible until 5 working days before the start of the training course. Please notify the DIA office of such a substitution as soon as possible.

## **Event Stream and recording**

If you attend a DIA event, we make video and audio recordings of events (both face-to-face and online) that may include your participation in the event, including your image, questions and comments. To view our full photography and video recording policy, click <a href="https://www.diaglobal.org/general/photography-">https://www.diaglobal.org/general/photography-</a> policy.

# **Privacy Policy**

DIA respects the privacy of all of its members and customers. To view our privacy policy, click <a href="https://www.diaglobal.org/en/">https://www.diaglobal.org/en/</a> about-us/privacy-policy.

Web: www.DIAglobal.org		
ATTENDEE DETAILS:	PAYMENT METHOD	
Please complete in block capital letters or attach the attendee's business card here.		
□ Prof □ Dr □ Ms □ Mr	DIA accepts only Credit Card as a payment method.  Payments by VISA, Mastercard or AMEX are accepted. Other types of credit card are not accepted.	
Last Name		
	You will receive a payment link i payment.	n the coming days to complete the
First Name	Please complete payment within 7 days of receipt of the payment link.	
Job Title	Payments will be net of all charges and bank charges will be borne by the payer.	
Company		
Address	If you have not received your confirmation within five working days, please contact basel@diaglobal.org.	
Postal Code	By signing below, I confirm that I read and agree with DIA's Terms and Conditions of booking.	
	These are available from the office or online by clicking:	
City	http://www.diaglobal.org/EUterms	
Country	-	
Telephone Number	Date	Signature
Direct email attendee (Required for course material access)		