**<Date>**

Dear <**Supervisor’s name>,**

I would like to attend *DIA’s 2025 Canada Annual Meeting* on October 27-28, in Gatineau, Canada. Attending the DIA Canada Annual Meeting is essential for anyone involved in pharmaceutical, medical device, or diagnostic industries seeking to stay informed and ahead in the dynamic Canadian healthcare landscape. This meeting offers a comprehensive exploration of Canada’s critical role in global healthcare product development while providing actionable insights into the latest trends, innovations, and regulatory changes.

With three specialized tracks—Regulatory, Clinical, and Safety and Pharmacovigilance—I can tailor my experience to focus on the topics most relevant to my expertise and interests. From Health Canada’s latest regulatory initiatives to international collaboration, innovative clinical practices, and the application of AI in drug safety, this meeting provides a platform to delve into cutting-edge solutions to industry challenges.

Beyond the sessions, I’ll have the opportunity to engage directly with thought leaders and experts from academia, regulatory bodies, and industry. By exchanging best practices and lessons learned, I can expand my knowledge, strengthen my professional network, and contribute to strategies addressing key issues like equitable representation in healthcare.

I am seeking your support in attending this meeting. The registration fees are estimated below:

**Registration Fees**

|  |  |  |
| --- | --- | --- |
| **Early Bird Rates through 09/29/2025**  | **Member Rate** | **Non-Member Rate** |
| Academic/Charitable/Non-Profit (Full Time) | $730 | $1080 |
| Government (Full Time) | $730 | $1080 |
| Industry | $1605 | $1955 |

Student Rate: $400

Patient/Patient Advocate Rate: $400

Thank you for taking the time to review this proposal. By attending the *2025 Canada Annual Meeting*, I will be able to further develop my skills, knowledge, and network to benefit my career, colleagues, and **<insert name of your organization here>**.

Sincerely,